**How to make video lecture?**

You can make video lectures in many ways, but here I present a time-saving way: Make a lecture recording with Zoom or Teams. Make short (less than 15 min) recordings: One topic/recording. Avoid editing: It doesn't matter if there are mistakes in the recording, as long as the main thing is correct. Small mistakes made by the teacher during the lecture can activate the student. Make at least a reduced script in advance, so you remember to cut the recording at the appropriate point. Practice using the tools so that you don't have to focus on it separately in a teaching situation.

For more instruction, please have a look at the next page!

**Requirements of video lecture**

1. Good quality of video and audio
2. Visualization of presentation
3. Lecturer presentation shortly in the beginning
4. Explain the main points briefly and give practical examples of them
5. Max 15-20 minutes (recommendation)

**How to share video lecture?**

You can share video lecture many ways. YouTube is the most common and it is also simple tool. You can easily share your video, adjust privacy, embed etc. For more instruction, please have a look at the link below [www.youtube.com](www.youtube.com)

In Moodle you don't share video file, but **only video link**:

1. Go to the Moodle discussion forum
2. **Add new discussion topic**
3. Click on **Media**
4. Click on **Browse repositories** (Enter URL)
5. Click on **Download video**
6. Click on **Browse** (Attachment)
7. Open **Video file**
8. Click on **Upload this file** (uploading takes few seconds)
9. Click on **Insert media**
10. Video link is ready! You can copy link to email etc., if you need to share video somewhere else.

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Creating effective video lectures requires careful planning and consideration of various factors to ensure that the content is engaging, informative, and easy for your audience to follow. Here's a step-by-step guide on how to make a video lecture:

1. Define Your Objective:

Clearly define the learning objectives of your video lecture. What do you want your viewers to learn or take away from the lecture?

2. Outline Your Content:

Create an outline of the topics you want to cover. Organize your content in a logical sequence to make it easy for viewers to follow.

3. Write a Script:

Develop a script or at least bullet points to guide your presentation. This will help you stay on track and avoid unnecessary rambling.

4. Gather Your Materials:

Collect any necessary materials, such as slides, images, videos, or props that you want to use in your lecture.

5. Choose Your Recording Equipment:

You can use various equipment options, from a simple smartphone to professional cameras, depending on your budget and quality requirements. Ensure good audio quality, as clear sound is crucial.

6. Set Up Your Recording Space:

Find a quiet, well-lit space for recording. Ensure the background is uncluttered and professional-looking. Consider using a neutral or branded background if possible.

7. Use Proper Lighting:

Good lighting is essential for clear and professional-looking videos. Use natural light or invest in softbox lights if necessary.

8. Record Your Video:

Start recording according to your script and slide presentation. Speak clearly and maintain a steady pace. Use a teleprompter or cue cards if needed.

9. Edit Your Video:

Use video editing software like Adobe Premiere Pro, Final Cut Pro, Camtasia, or even free options like iMovie or DaVinci Resolve to edit your video. Edit out mistakes, add transitions, and enhance the video and audio quality.

## 10. Add Visual Aids:

Incorporate slides, images, or graphics to illustrate key points. Ensure they are clear and not too cluttered.

## 11. Keep it Engaging:

To maintain viewer engagement, vary your tone and energy level. Use anecdotes, real-world examples, and interactive elements if possible.

## 12. Manage Video Length:

Keep the video at a reasonable length. Shorter, focused videos are often more effective than lengthy ones. If the content requires more time, consider breaking it into multiple parts.

## 13. Include Interactive Elements:

If possible, add quizzes, questions, or prompts throughout the video to engage viewers and check their understanding.

## 14. Close with a Summary:

Summarize the key points and learning objectives at the end of the video lecture to reinforce the main takeaways.

## 15. Add Captions and Transcripts:

Make your video accessible by adding captions or subtitles. Many video platforms, like YouTube, offer automatic captioning.

## 16. Review and Test:

Watch your video and make sure it meets your objectives and quality standards. Test it with a small audience if possible to gather feedback.

## 17. Upload and Share:

Upload your video lecture to a platform where your audience can access it. Popular options include YouTube, Vimeo, or your institution's Learning Management System (LMS).

## 18. Promote and Share Widely:

Share your video lecture with your intended audience, whether it's students, colleagues, or the public, through email, social media, or your website.

Creating a video lecture takes time and practice, but with each lecture, you'll likely improve your skills. Pay attention to feedback and continuously refine your approach to create more engaging and effective video content.